



St James Catholic Church, Molalla Annual Parish Report July 1st, 2023, to June 30th, 2024 (Fiscal Year 2024)



1962 to 2024
64th Anniversary
of St James Parish



A Message From Father Cit

Dear St James Family,

The peace of our Lord, Jesus Christ, be with you all! As your pastor, I want to express my deepest gratitude for each of you. It is only through you, and your time, talent, and treasure, that we as a parish are able to fully express the Word of God to our larger Molalla community.

We, as a community of faith, must reflect on where we have been to be able to clearly discern our direction for the future. I believe you will find in the following reports our devotion and commitment to the Holy Eucharist, to evangelization, and to continually forming ourselves as true disciples of Jesus Christ.

Beginning in July 2023, Ordinary Time, we journeyed through the Solemnity of All Saints, the weeks of Advent, the Solemnity of the Nativity of the Lord, Ash Wednesday, Lent, Easter, the Solemnity of the Ascension of the Lord, Pentecost, and the Solemnity of the Most Holy Body and Blood of Christ. In each of these liturgical celebrations we devoted ourselves to intentionally living the Word of God. The Holy Spirit continues to guide us as a parish.

As we begin the third year of the Eucharistic Revival, I ask that we focus on inviting our former parishioners and families to return to our family of St. James through prayer and outreach. I encourage us to continue our mission as a parish of poverty, which means we prioritize being open to all who seek God's mercy with us, we prioritize being advocates for the marginalized and the voiceless, and we apply our resources wisely to support those priorities.

I look forward to the year ahead.

May God continue to bless you, your families, our community of Molalla, and our St James parish.

Rev. Aniceto Guiriba – Father Cit

Parish Ministries



Pastoral Care:

In the last year we have been focused on living the principles of the Eucharistic Revival as a parish. All that we do as a parish ultimately points toward the Eucharist and the saving mercy of our Lord, Jesus Christ. As we enter the third year of the Eucharistic Revival, we are now focused on inviting back our former parishioners and seeking to evangelize the greater Molalla community to bring the love of God to them, through the Eucharist. We are gaining strength as a parish community as we support one another in our faith journeys, comfort one another through our difficulties, and lead one another to discipleship of Jesus.

Prayer Chain Contemplative Volunteers	72
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Sacristan:

In support of our Sacramental Worship and the celebration of the Mass, our Sacristans have selflessly dedicated countless hours ensuring our Sanctuary, Church, Narthex and Parish Hall enhance and reflect our Worship of God. In this past year we have been blessed to celebrate approximately 440 Masses. In addition, our Sacristans have coordinated volunteer Extraordinary Ministers to provide communion to our sick and homebound parishioners. We now routinely receive calls from local care centers requesting communion visits from St. James the Apostle for their Catholic clients.

FY 2024 Total Annual Masses	440
FY 2024 Total Annual Mass Attendance	21,000



Religious Education:

We had an extremely successful Religious Education season last year! Faith formation is an ongoing process that continues throughout our lives. We are committed to providing ongoing opportunities to help parishioners of all ages experience God in new ways, and through strengthening our own faith, we are then able to share the message of Christ with others. All parishioners are encouraged to attend retreats, workshops, and seminars to deepen and nourish their faith. Registration fees may be subsidized through the parish.

Baptism (and Sacramental Prep)	30
First Holy Communion (and Prep)	36
Confirmations (and Prep)	48
Marriage (and Prep)	1
Anointing of the Ill	At Mass, Spring and Fall
Catechists	26
Retreats	6
OCIA	20
Adult Formation / Bible Groups Weekly Attendance	30+



Youth Group:

Our St James Youth Group is growing, with established meetings and events on the calendar. The Youth Group leadership has hosted guest speakers for our youth, held pizza parties, and is exploring the many retreat opportunities available within the Archdiocese. Please pray for our Youth Group leadership team, volunteer your time and talents to support them, and encourage all youth in our parish to become members of this exciting formation opportunity.



Parish Associations, Societies and Councils:

Altar Society:

Our Altar Society is a cornerstone of our pastoral care ministry, dedicated volunteers serving the needs of our St. James family throughout the parish. Check our bulletin for meeting times. Highlights of the Society's events and support include: Supporting Adoration of the Blessed Sacrament; Providing funeral receptions when requested; Serving monthly at the Molalla Adult Center; Organize and prepare a free community breakfast in February; Hosting a Valentine's Day bake sale; Support the annual parish auction; Sale of tickets for the raffle during the 4th of July Chicken BBQ; Support the annual parish picnic; Christmas ribbon fundraisers. The Altar Society also takes care of our Sanctuary primarily with candles, flowers, and liturgical decorations.

Altar  *Society*



St Vincent De Paul Society:

The Society of St. Vincent de Paul USA harnesses the power of community and partnerships to feed, clothe, shelter, and heal individuals and families in our community who have nowhere else to turn for help. Our volunteer members, known as Vincentians, are women and men who are compelled by our Catholic Christian faith to serve those in need and those who are suffering.



From rental assistance and homelessness prevention, to thrift stores and food pantries, to disaster recovery and charitable pharmacies, we share our time and treasure with those in need of help and hope. We believe that EVERYONE deserves a fair chance at a bright future, regardless of income or life circumstances.

FY 2024 Annual Food Box Distribution	480
FY 2024 Annual Financial Support provided to community members	\$12,600.00
Community Members Served	1575
Home Visits	160



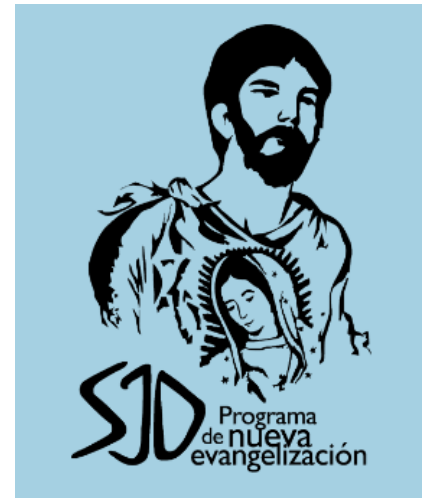
Knights of Columbus Council 3509:

The Knights of Columbus, Molalla Council 3509 are Catholic men of St. James Parish. Our Knights are dedicated to serving, protecting and defending our faith. Council 3509 is dedicated to supporting our local pregnancy center, serving the Moralla Adult Center, hosting blood drives with the local Red Cross, hosting the sale of used parish items, hosting the annual Pentecost community breakfast, hosting our annual parish sausage dinner, and sponsoring two \$1,000 dollar scholarships awarded to eligible students within the parish.



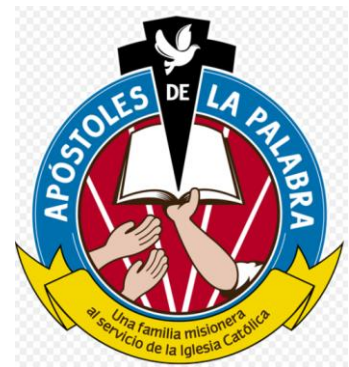
San Juan Diego Group:

San Juan Diego is an itinerant program of new evangelization that seeks to summon Hispanic men and women who have moved away from the Church, to form them to reach maturity of life in Christ; to integrate them as leaders in their parishes.



Apostoles de la Palabra

The Apostles of the Word feel called to work in the most needy places and environments and there, in the name of the Church, to transmit Christian doctrine faithfully, duly sent ("missionaries") by the competent ecclesiastical authority.



Renovación Carismática Católica

To serve God in the Catholic Church, in its primary mission of evangelization in the power of the Holy Spirit. To promote and foster the experience of "Pentecost" as an actual grace of the Holy Spirit for the Church of our time.



To motivate and bring the fervor of the Renewal in the Holy Spirit to all the environments where, as Hispanics, we live and share as the Church of Christ. This will be done in our families, neighborhoods, and parish communities, among all who thirst for God and need the life-giving touch of Christ through his Spirit.

Clackamas County Head Start Program, Gleaners, Catholic School

We are blessed to host the following organizations in our parish, contributing to the well-being of our community:

- **Clackamas County Children's Commission – Head start**



To support the growth of healthy children and families, positive parenting, and school readiness, our licensed Early Head Start and Head Start centers offer a combination of early childhood classrooms and home visiting services throughout Clackamas County.

- **Local Gleaners Chapter.**

We exist to provide households with access to sufficient, nutritious food and related resources. We achieve this through collaboration, efficient operations, education, and innovative solutions to achieve a hunger-free community



- **Local Chapter of Catholic Schoolhouse**

We believe that families and communities need more, they need a place to belong. We envision a world in which all families have the support they need to raise their children as Catholics, immersed in Catholic culture with a quality education from a Catholic worldview.





Dear St James Family,

This past fiscal year has been one of transitions and blessings! We bid farewell to Patti Parks and thanked her for all of her devoted years of service at St James. We continue to keep Patti and Pat Parks in our prayers. Having assumed the position of Pastoral Associate for St James in October 2023, I've been deeply blessed with willing mentors guiding me in serving our parish.

As you can see from this annual report, we are an extremely active, generous parish! Our financial reports demonstrate that we are caring for our parish property and investing in the education of our youth, as well as evangelizing our community. We are re-instituting a formal parish Finance Committee beginning this fiscal year, reporting to the Parish Council. Marilyn Kendoll, Monica Bergmann, and Kent Burtner have generously volunteered their time to review and provide guidance on parish finances. Also, if you feel called to become a member of the Parish Council, please make that calling known to us so that we may begin that process for you.

We had an extremely successful July 4th, 2023 Chicken BBQ event, with approximately \$9,000.00 net profit raised in support of the parish. And, our annual auction this year, April 13th, raised approximately \$33,500.00 net profit for the parish. The incredible efforts of you and all of our volunteers always create outstanding results at all of our parish events. We are truly blessed with the family we have at St James.

As noted in the property maintenance matrix, we encountered a few unanticipated maintenance issues, but overcame them without too much difficulty. We are continuing to invest in routine property maintenance. Our spring grounds clean up saw many volunteers, some with heavy equipment, show up to clean our parish grounds and distribute 60 yards of new bark dust in our beds. Our grounds look amazing thanks to your dedication!

Our budget for this fiscal year (1 July 2024 to 30 June 2025) tracks this past fiscal year, with a 3% projected increase in most categories, but no radical shifts in programming. All budget documents, financial statements and Finance Committee and Parish Council Meeting Minutes are available to you for review.

I am always available to you for your input, questions or concerns regarding our parish. Please stop by to visit anytime. See you soon at Mass!

Scott Scofield
Pastoral Associate

Revenue 1 July 2023 to 30 June 2024

Administration

Revenue		
Collections		
4110 · Envelope Collections		\$127,742.11
4120 · Loose Collections		\$76,646.61
Subtotal		\$204,388.72
Buildings/Grounds		
Subtotal		\$1,990.00
Fund Raisers		
4240 · Annual BBQ Proceeds		\$9,841.29
4245 · Auction Fundraising Proceeds		\$42,951.41
4249 · Fundraiser		\$1,341.00
Subtotal		\$54,133.70
Hall Rental		
Subtotal		\$1,670.00
Contracts		
4435 · Head Start Program		\$22,400.00
Subtotal		\$22,400.00
Financial Interest/Dividend Etc		
Subtotal		\$12,398.92
Total Revenue		\$296,981.34

Sacristan

Total Revenue		\$4,571.19
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Religious Ed

Total Revenue		\$10,618.00
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Pastoral Care

Revenue		
Offertory Collections		
Subtotal		\$4,286.00
Sales		
4520 · Doughnut & Coffee Donations		\$2,271.02
4560 · Books, Directories, Inc.		\$22.00
Subtotal		\$2,293.02
Total Revenue		\$6,579.02

Music Ministry

Total Revenue		\$44.00
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Youth Group

Total Revenue		\$0.00
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Other Assoc

Revenue		
4246 · Knights of Columbus		\$529.20
4255 · San Juan Diego		\$2,796.00
Subtotal		\$3,325.20
Total Revenue		\$3,325.20
Grand Total Revenue		\$322,118.75

Expenses 1 July 2023 to 30 June 2024

Administration		
Personnel Wages		
5105 · Clergy Salary		\$31,633.26
5110 · Salaries & Wages		\$66,246.63
5120 · Temporary Help-Clergy		\$2,108.61
5125 · Temporary Help-Clergy Mileage		\$89.87
Subtotal		\$100,078.37
Payroll Taxes, Benefits, Reimbursement		
Subtotal		\$53,518.59
Parish Assement ArchD		
Subtotal		\$19,190.76
Admin Support		
5710 · Offertory Envelopes		\$1,774.78
5756 · Parish Center Supplies		\$1,243.75
5803 · Pastoral Council Meetings		\$1,161.52
Subtotal		\$4,180.05
Computer/Data Processing		
Subtotal		\$7,568.32
Furniture, Fixtures, & Equip.		
Subtotal		\$1,354.90
Physical Plant		
Subtotal		\$6,756.34
Utilities		
Subtotal		\$33,653.70
Cleaning Church		
Subtotal		\$15,123.00
Property Insurance		
Subtotal		\$18,437.00
Office Admin		
Subtotal		\$19,244.74
Fund Raising Expenses		
Subtotal		\$7,756.22
Total Expense		\$286,861.99
Sacristan		
Total Expense		\$4,767.12
Religious Ed		
Total Expense		\$20,099.67
Pastoral Care		
Total Expense		\$8,002.52
Music Ministry		
Total Expense		\$1,423.03
Youth Group		
Total Expense		\$20.67
Other Assoc		
5625 · San Juan Diego Fund		\$2,285.00
5622 Renovacion Carismatica		\$500.00
Total Expense		\$2,785.00
Grand Total Expense		\$323,960.00

Grand Total Revenue		\$322,118.75
Grand Total Expense		\$323,960.00
Grand Total Profit / Loss		-\$1,841.25

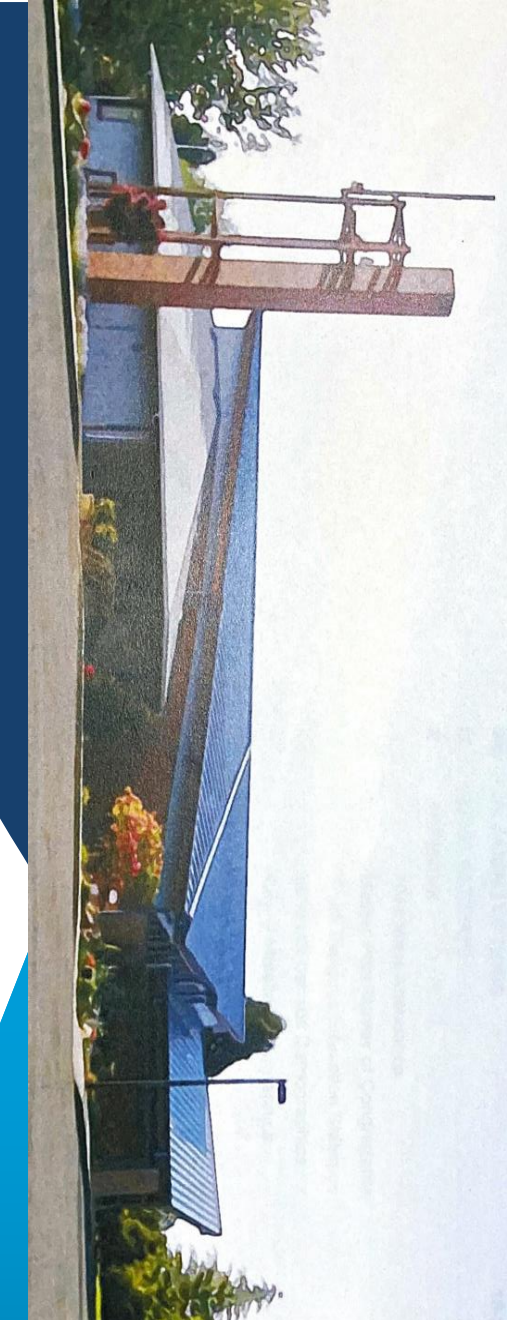
St James Catholic Church
Balance Sheet
 As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1100 · A Petty Cash	412.80
1111.0 · Columbia Bank Account-CHECKING	166,073.01
1112.0 · Columbia Bank - PPP ACCOUNT	2,500.00
Total Checking/Savings	168,985.81
Other Current Assets	
1400 · Parish Funds Trust	80,375.09
Total Other Current Assets	80,375.09
Total Current Assets	249,360.90
Fixed Assets	
1510 · Land & Improvements	
1510.1 · Parking Lot	57,015.93
1510.3 · Parish Garage	25,279.06
1510.4 · Security Cameras	2,671.38
1511 · Master Plan	17,316.34
1515 · Outdoor Lighting	22,489.61
1510 · Land & Improvements - Other	65,862.53
Total 1510 · Land & Improvements	190,634.85
1520 · Buildings	
1521 · Building - Church	1,166,731.75
1525 · Building - Rectory/Offices	268,121.41
1526 · Building - Hall	928,958.41
Total 1520 · Buildings	2,363,811.57
1530 · Furniture, Fixtures & Equipment	11,501.77
1599 · Accumulated Depreciation	-1,863,060.83
Total Fixed Assets	702,887.36
TOTAL ASSETS	952,248.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · Payroll Accruals	3,582.45
2400 · Payroll Tax Liabilities	-8,232.48
2600 · Funds Held for Others	
2622 · CRS Lent Rice Bowl	375.07
Total 2600 · Funds Held for Others	375.07
Total Other Current Liabilities	-4,274.96
Total Current Liabilities	-4,274.96
Total Liabilities	-4,274.96
Equity	
3100 · Unrestricted Net Assets	
3150 · Altar Society-Desinated	3,645.65
3155 · Renovacion Carismatica- design	278.21
3156 · San Juan Diego-designated	2,332.00
3100 · Unrestricted Net Assets - Other	952,108.61
Total 3100 · Unrestricted Net Assets	958,364.47

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Accrual Basis

St James Catholic Church
Balance Sheet
As of June 30, 2024

	Jun 30, 24
Net Income	-1,841.25
Total Equity	956,523.22
TOTAL LIABILITIES & EQUITY	952,248.26



Building Maintenance and Refurbishment

Project	Start Date	Complete Date	Total Working Days	Complete Cost	Running Total
HVAC Annual Maintenance	15-Nov-23	21-Nov-23	5	\$500.00	
Repair Parish Hall Commodes	11-Jan-24	11-Jan-24	1	\$30.00	
Hang Tapestries in Hall	19-Jan-24	19-Jan-24	1	\$25.00	
Parish Office Refresh	27-Dec-23	15-Jan-24	20	\$760.00	\$1,315.00
Rescue-Rooter (mainline sewer issue)	18-Mar-24	18-Mar-24	1	\$1,678.00	\$2,993.00
Loose Tiles in Parish Hall	12-Apr-24	12-Apr-24	1	\$0.00	
Strip and Re-wax Parish Hall floor	12-Apr-24	12-Apr-24	1	\$0.00	
Bell Tower Bell Reattached	9-Apr-24	9-Apr-24	1	\$0.00	\$2,993.00
Church Heat/Furnace - Gas Leak	30-Apr-24	7-May-24	2	\$400.00	\$3,393.00
United Fire - Kitchen Fire Suppression Inspection	23-May-24	23-May-24	1	\$334.85	\$3,727.85
Narthen Window Repair / Glass Doctors	13-May-24	13-May-24	1	\$1,400.00	\$5,127.85
Parish Grounds Bark Dust	7-Jun-24	14-Jun-24	2	\$2,360.00	\$7,487.85
Kitchen Stove Auto Igniters	31-May-24	31-May-24	1	\$695.00	\$8,182.85
Parking Lot - Clean and Repaint	16-Aug-24	16-Aug-24	1	\$4,034.84	





Mission

We are a Christian community from varied roots, united by God, guided by St James the Greater, worshiping, evangelizing and helping each other toward holiness.

Vision

We form our young, adults, and families to develop Christian values, that all may serve the church and community through faith.